

TISBURY BOARD OF SELECTMEN MEETING MINUTES

Monday, December 16, 2019 at 4:00 PM

Tisbury Town Hall, Katherine Cornell Theater, 51 Spring Street, Vineyard Haven
Melinda F. Loberg; James Rogers; Jeff Kristal

Members Present: Melinda Loberg, James Rogers

Member Absent: Jeff Kristal

Others Present: John Grande – Town Administrator, Alexandra Kral -Executive Assistant

CALL MEETING TO ORDER

APPOINTMENTS

Sewer Advisory Board: Nancy Gilfoy

Finance and Advisory Committee recommended Nancy Gilfoy to be appointed to Sewer Advisory Board as a representative of their committee.

Member Rogers motioned to appoint Nancy Gilfoy to Sewer Advisory Board. Member Loberg seconded the motion. The motion was approved.

William Street Historic District: Christine Redfield

Member Rogers motioned to appoint Christine Redfield to William Street Historic District. Member Loberg seconded the motion. The motion was approved.

Conditional Building Commissioner: Ross Seavey

Member Rogers motioned to appoint Ross Seavey as a Conditional Building Inspector. Member Loberg seconded the motion. The motion was approved.

Town Administrator stated that Mr. Seavey will be moving from M4 to M6 Step 1 at \$80,096.

Member Rogers motioned to approve moving Mr. Seavey to M6 grade step 1. Member Loberg seconded the motion. The motion was approved.

Short Term Parking Task Force: Kirk Metell, Mark Saloio, David Ferraguzzi, Michael Levandowski, Cheryl Doble, Jeff Kristal

Member Rogers motioned to reappoint stated above individuals to the Short-Term Parking Task Force Member Loberg seconded. The Motion was approved.

DISCUSSION SESSION

Short Term Rental Revenue Allocation

Town Administrator informed Board Members that RFP for short-term rental enforcement has been drafted. Intending to send it out prior the end of the year. Jon Snyder informed Board that the Town had received a report from department of revenue on the short-term rental revenue. Not a clear report. Mr. Snyder stated that the summary of how to register with state has been placed on the Town website and included in the real estate bills mailing.

TOWN ADMINISTRATOR REPORT

Board of Selectmen FY21 Budget

Town Administrator provided Board Members with a copy of the proposed FY21 Board of Selectmen Budget. Presented Budget does not contain any major changes comparing to prior years.

FY21 Other Department Budgets

Once all other Budgets will be received from the Accountants office Board Members will receive a copy for review.

Annual Town Meeting Money Articles

Official deadline for ATM article is December 31st. However, the Town had asked that ATM articles be submitted by December 16. The Board received a draft warrant that includes all article received up to date. Town Administrator had submitted a place-holder article to cover the cost of non-participating items for Beach Road Project. Board Members requested a follow up discussion with MassDOT regarding the beach road project.

BUSINESS LICENSE RENEWALS

Common Victualler:

- State Road Restaurant LLC d/b/a Beach Road, 79 Beach Road

All Alcohol:

- State Road Restaurant LLC d/b/a Beach Road, 79 Beach Road
(request to close from February 2, 2020 through March 3, 2020)

Approval of business licenses for State Road Restaurant was postponed until future meeting.

ADMINISTRATIVE SESSION

Approval of Teachers Stipend for Moving Classrooms (August 26- September 8, 2019)

Member Rogers motioned to approve teacher’s stipend for moving classrooms. Member Loberg seconded the motion. The motion was approved.

Approval and Signing of Tisbury School Designer Services Contract

Member Rogers motioned to approve and sign Tisbury School Designer Services Contract. Member Loberg seconded the motion. The motion was approved.

Cemetery Deeds Lots Z-220; 5(10082);C-05,C-10;74(2543);200/201(2544)

Member Rogers motioned to approve cemetery deeds as stated above. Member Loberg seconded the motion. The motion was approved.

Payroll #12/05/19 \$402,037.40

Payroll #12/12/19 \$131,763.74

Member Rogers motioned to approve payroll as stated above. Member Loberg seconded the motion. The motion was approved.

Bills Payable #12/12/19 \$144,171.24

Bills Payable #11/26/19 \$542,063.48

Bills Payable #11/29/9R \$4,094.32

Bills Payable #12/03/19 \$324,514.05

Bills Payable #12/06/9R \$1,182.52

Bills Payable #11/19/19 \$261,229.71

Member Rogers motioned to approve bills payable as stated above. Member Loberg seconded the motion. The motion was approved.

PROSPECTIVE MEETING AGENDA(S)

Time reserved for the topics that the Chair did not reasonably anticipate for discussion:

- Kirk Metell informed Board Members that DPW had closed the Lamberts Cove Rd. due to the large sink hole. The road may be closed until the end of the next week.

MEETING ADJOURMENT

Respectfully submitted by

Alexandra Kral

DocuSigned by:

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Melinda F. Loberg
Chair

DocuSigned by:

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James J. Rogers
Vice Chair

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Jeff Kristal
Clerk